

# ASA East Region

## Swimming Officials Group



### Minutes of a meeting held at the Regional Office, Kentford on Sunday 8<sup>th</sup> September 2013

**Present:** David Metcalf  
Gerry Metcalf  
Stuart Tawn  
Kay McGuire  
Derek Hughes  
Dave Whelan  
David Robinson  
Paul Kendall  
Chris Galer

Manager of SOG  
Bedfordshire  
Cambridgeshire (substitute)  
Essex  
Hertfordshire (substitute)  
Suffolk  
Masters Swimming Committee  
Open Water  
Specialist (Referee Training)

**Apologies:** Joan Wheeler  
Ann Smith  
Tony Smith  
Bob Outtram  
Marilyn Hughes  
No Manager at present

ER Board Member  
Cambridgeshire  
Norfolk  
Specialist (Disability and IT)  
Hertfordshire  
Disability Committee

Ref No		Action
13/15	<b>Declarations of Interest</b> No declarations made	
13/16	<b>Minutes of the previous meeting</b> Approved	
13/17	<b>Matters arising from previous minutes</b> AOB 13/12 – FACS. This has now been clarified by BS News 6 June 2013	
13/18	<b>British Swimming Updates</b>	

DM attended the ASA SOG meeting on 25<sup>th</sup> August 2013, some of the issues discussed at this meeting:-

- ASA Officiating Survey 2013 results
- Young Officials Academy
- FINA Rules Update 2013 – final review and interpretations before circulation to Regions to facilitate via cascade training by official course leaders/presenters. The new rules will come into effect on 1<sup>st</sup> October 2013
- May 2013 BS Referee examination results

13/18  
cont.

- Review of ASA protest procedures. Recommendation to ASA that the initial protest remains free of charge, appeal protest to JoA if set up at the gala £25.00. Appeal process to Judicial Commissioner to remain the same. This would have to go to the ASA and **may** be adopted sometime next year

13/19

### County Updates

General discussions took place concerning training courses and current issues encountered. Five counties had already planned FINA Rules, Mentoring and Contemporary Issues CPD's arranged and they are advertised on the ER website. Everyone was reminded of the need to ensure that the FINA rules update needs more coverage, as the implementation date is The 1<sup>st</sup> October 2013. Coaches should also be encouraged to attend, as this is the quickest way to educate swimmers.

All  
counties

The meeting was advised that each county has access to funding from the region for a county conference, which official's courses can piggyback onto, to access some funding costs.

ALL

New Judge workbooks are being produced by Swim Wales, they will be updated with the new amended rules. The JL2/JL2S workbook will have a section for post JL2 qualification to record the 20 hours poolside experience in the role of JL2 (stroke and finish). It is not known at present when the new printed workbook will be available, it is believed an electronic copy will be on the BS website by 1<sup>st</sup> October.

DM has produced a sheet of the amended wordings to rules from 1/10/13, which can be pasted onto an A4 label and inserted into the sections required in the existing workbook. These will be circulated to counties following the meeting.

DM

PK spoke about the poor take up this year of OW Judge course applications, just one. He proposes a different approach, by producing literature advertising the OW roles and visiting counties/clubs who have volunteers who are interested. A large part of the practical and all theory training can be covered during the training session, with a view to finalising practical side of the training at an OW Event.

PK

13/20

### ER Performance Figures

Details of the SOG KPI's were circulated for the period 1<sup>st</sup> April to 30<sup>th</sup> June 2013. These continue to reflect well nationally.

Qualification	Applications received	Passes this quarter
Timekeeper	80	49
Judge L1	69	27
Judge L2	6	14
Judge L2S	10	4
Number of CPD Events		
Contemporary Issues	1	1
FINA Rules	0	0
Mentoring of Officials	1	18
Disability Awareness	0	0

**13/21**

**ER Technical Officials Courses**

ASA Extracts to be produced once every four years following the FINA rule changes, a cut down version just having Swimming, Open Water, Masters. ASA Handbook produced yearly with no swimming rules.

BS News regarding FAC's, Lap Cards, Starting in the Water – ASA Guidance has been placed on the ER website in the Officials document area.

**Disability CPD** –April 13 - 18 attendees, presenter Bob Outtram

**ER Referee Refresher Course** – 40 attendees, presenters Chris Galer, David Metcalf and David Robinson

**13/22**

**ER SOG Development Plan**

The current four-year action plan was reviewed at the meeting and was recommended to continue with no amendments.

The current yearly plan was reviewed and updated. It was noted that it is on course as planned.

**13/23**

**ER Referee Training**

The Referee planned training days went ahead this year. Two candidates re-sat the May 13 examination and did not achieve the pass marks required. Both have decided not to continue. 2<sup>nd</sup> November is the date of the next examination.

**13/24**

**ASA Officiating Survey 2013 – Key Findings**

A PowerPoint presentation was shown, which represented nationally 12% of the British Swimming Officials based on May 2013 figures. Seven focus areas were identified nationally. Copies of the presentation to be circulated and to CDG Manager

**DM**

**13/25**

**Licensing of Officials**

Nationally the average percentage of JL1+ licensed is 71.60%, the East currently have 68.85%. The figures do not reflect well on the East, as we have more JL1+ (809) than six other regions, four regions, have fewer than 417 qualified JL1+. Majority of those are licensed raising the percentage totals for them.

Counties to review their unlicensed officials currently, attempting to increase the new licence uptake of those active on poolside.

A discussion took place concerning officials that have long given up officiating but are still registered by home clubs, as they are life members, honorary members or still active helping at the club. Their qualifications will remain with the member until they cease to be a member of the Amateur Swimming Association, so this also distort the figures, but will be reflected countrywide.

## Current Situation - Licensing

County	Licensed Officials	Total JL1 or above	Total Officials	Contemporary Issues CPD	Mentoring CPD	Disability CPD
Bedfordshire	92	115	247	54	59	37
Cambridgeshire	97	122	190	47	42	30
Essex	67	110	229	36	4	11
Hertfordshire	128	184	514	55	1	25
Norfolk	110	138	192	67	21	18
Suffolk	104	140	217	49	6	25

**13/26**

### **ER Galas – Officials Allocation**

Applications to officiate at the winter champs will be sent out this month and advertised on the ER website.

Masters applications have been sent out, DM waiting for the Disability Gala to be received regarding officials and will send out by email and the web.

**13/27**

### **AOB**

Several clubs in the East were suspended by the ASA in April 2013. DM outlined the ASA and club procedures involved as much misinformation was given as to why clubs had not complied with the renewals process.

Late payments of membership fees and failing to return the OMS renewals submission were the main reasons by the ASA. Clubs paying the fees due on time (or very last minute) but not following up sending in all the paperwork and new member forms will result in the returns batch being held until **all processes** have been completed by the club.

The ASA Membership services this year sent out 3 emails, one each week prior to 31<sup>st</sup> March reminding clubs whose returns are still due, advising that if the club does not fully comply with the process they will be suspended.

Reminder to County Representatives, that Assessors from 1<sup>st</sup> October 2013 need to take into account poolside assessments under the new FINA Rules 2013.

**County  
Reps.**

**13/28**

### **Recommendations to the Board**

None

**13/29**

**Date of the Next Meeting – Kentford Sunday 9<sup>th</sup> February 2013**