

ASA EAST REGION

Minutes of Swimming Officials Committee Meeting

22nd January 2006 – The Village Hall , Chippenham , Cambridgeshire

Start Time 10.00am

- Present:** Mr S Allen (SA)
Mrs K Huckle (KH)
Mr A Smith (AS)
Mr M Rayner (MR)
- Apologies:** Mr I MacKenzie – Chairman of the East Region Board (IM)
Mr R Outtram – Specialist (RO)
Mr R Clarke (RC)
Mrs K McGuire (KM)
Mr D Neate (DN)

Those present agreed MR would Chair the meeting .

		Action by
06/01	Minutes of last meeting This being the first meeting of the Committee , there were no minutes of the last meeting to consider.	
06/02	Matters arising There were no matters arising.	
06/03	Operation of East Region SOC for 2006 Events It was agreed that the organisation of Swimming Officials for 2006 events would be as follows:- Initial invitation letters. Some 120 odd invitations have already been sent out by MR at the end of December 2005 inviting officials to participate at the 2006 events and requesting a return by date of 6 th March 2006. Members present were invited to submit names of officials in their areas who had not already received invites and were interested in officiating at Regional events to MR at any time and he would ensure that they would sent a personal invite.	MR
		<u>Officials Organiser</u>
	East Region Youth Championships 29 th April – 1 st May	Mike Rayner MR
	Bagcats Age Groups 3 rd / 4 th June 10 th / 11 th June	Robert Clarke or Dave Robinson RC/DR
	Long Course Championships 4 th /5 th November	Robert Clarke or Dave Robinson RC/DR
06/04	Procedures for invitation to officiate at National and GB Events MR had received a letter from Val Reddish , The ASA National	

Events Manager , inviting the East Region to send an official to the GB Championships at Sheffield on the 4th – 9th April 2006 and another invitation to send an official to the GB Masters Championships at Manchester on the 16th – 18th June 2006. There are some conditions applying to these invites. A Region may choose , if they wish , to send an additional official , however this will be at the Regions own expense unless the additional official is able to be accommodated in the same hotel room and travels together with the nominated official by means of car use . If the additional official requires to travel independently then these costs must be met by the Region. Obviously this applies to husband/wife or partner situations in The main.

Following a discussion on the above , SA proposed that a listing of the six Counties forming our Region in alphabetical order be used for the nomination of officials to go to higher level meets. This was accepted unanimously by the meeting. The order will be Bedfordshire , Cambridgeshire , Essex , Hertfordshire , Norfolk and Suffolk. In order to be seen to be fair, SA further proposed that a random draw be instigated to see who starts. Agreed unanimously. The draw ensued with KH drawing Cambridgeshire to start.

Therefore MR needs a nomination from Cambridgeshire for the GB Championships at Sheffield no later than Thursday 2nd February 2006.

A further nomination to MR from Essex for the GB Masters at Manchester no later than Thursday 20th April 2006.

RC

KM

The nominations should include the name and address of the official , telephone number , qualifications and polo shirt size.

06/05

Minutes of other ASA Committee meeting received

It was noted with regret , that due to continued issues with the ASA Chief Executive into National SOC affairs, the Hon. Sec., Bob Outtram , found it necessary to tender his resignation. This post is to be advertised.

06/06

Officials online examinations

Online timekeepers examinations have been available since June 2005. Online Judge and Starters examinations are available from January 2006.

The Extracts of ASA Laws and ASA Technical Rules may be used during online examinations.

The ASA is keen for us to promote the use of online examinations whatever their merits.

06/07

Officials (written multiple choice) Examinations

These will continue as normal with all the applications eventually going to MR. The Extracts of ASA Laws and ASA Technical Rules may be used during written examinations. MR holds a stock of the " Extracts " and will provide them direct to the Course Leader on a needs basis rather than send them to individuals as before.

A database of all officials taking examinations to held by MR and extracts will be sent to all County Organisers as and when the database is altered , amended and added too. MR to send out all correspondence with regard to pass/fail letters , ASA letter (from Irene Parry) , registration forms and certificates.

SA requested copies of these forms to show candidates. MR to

- send to all. MR
- With regard to practical examinations, AS requested some more of the examination booklets. As far as MR was aware , once stocks of the booklet were used up we should use the Practical Assessment forms for Timekeeper , Judge and Starters practicals.
- SA volunteered to produce a standard form to go with these practical assessment forms to cover the minimum 10 stroke judge , 15 Turn Judge and 15 Place Judge assessments. SA
- 06/08 **ASA East Region – Course Leaders and Practical Examiners**
 MR will produce a database listing all Course Leaders and Practical Examiners in the East Region. Can start by extracting information contained in the old Midland District records but requires further information from Essex and Hertfordshire. KH
 KM
 ALL representatives are asked to review their present levels of cover in these areas and to recommend additions or deletions as required.
- 06/09 **Development of Swimming Officials**
 All representatives are asked to consider requirements in the development of officials for Jury of Appeal training , Course Leader training , Disability Events training etc.
- 06/10 **Any other relevant business**
 None at this time.
- 06/11 **Date of next meeting**
 To be decided.