



**Swim England East Region**  
**Minutes of the Masters' Leadership Group Meeting**  
**13<sup>th</sup> November 2025 at 7pm, via Zoom**

**Present**

Douglas Drake (DD)	Manager
Gerry Metcalf (GM)	Swim England East Region Director
Marianne Phoenix (MP)	Norfolk Representative
Liz Woolner (LW)	Bedfordshire Representative

Also present: Emma Winter (EW), Regional Administrator.

**25/42                      Apologies and introductions**

- 25/42.1      No apologies were received.
- 25/42.2      The meeting was declared inquorate.

**25/43                      Rescheduling**

- 25/43.1      A discussion took place regarding rescheduling the meeting because of insufficient representation. It was decided to send out a doodle poll to all counties (including those without representation) and to the county chairs to schedule the next meeting, targeting the week of the 1<sup>st</sup> December.

**Action:** EW to send out a doodle poll to all counties including those without representation.

**25/44                      2026 Budget and Plan**

- 25/44.1      EW offered to circulate the 2026 budget and plan to the Group prior to submission to the Board.

**Action:** DD to send EW the 2026 budget and plan for circulation to the Group.

**25/45                      Masters Open Water Development Day**

- 25/45.1      A discussion took place regarding the Master Open Water Development Day, and it was agreed that EW would send out an expression of interest form, including full information on the day and the date and cost. This to be sent to the Group for circulation within their counties.

**Action:** EW to set up an expression of interest form and circulate it to the Group.