

East Diving Leadership Group
(the “EDLG” or “Group”)
Minutes of the Diving Leadership Group held via video conference
9th October 2025 at 7pm

Present	Lottie Thompson (LT)	Diving Manager
	Ian Mackenzie (IM)	Board Representative
	Sharyn Bord (SB)	Operations Officer
	Justine Green (JG)	Brocket Representative
	Allan Jaunzen (AJ)	Cambridge Representative
	Beth Lee (BL)	Luton Representative
	Steph Lewis (SL)	Southend Representative
	Ian Rollinson (IR)	Competitions Officer
	Emma Winter (EW)	Regional Administrator

25/57

Welcome and apologies

- 25/57.1 LT opened the meeting and thanked everyone for attending.
- 25/57.2 Apologies were received from Lexie Bushnell (LB), Specialist, Alice Clarke (AC), Development Officer, and Sarah Gatheshill (SG), Dacorum Representative.

25/58

Declarations of conflict of interest

- 25/58.1 None declared.

25/59

Previous minutes

- 25/59.1 The minutes from the meeting held on 14th August 2025 had been circulated and were agreed to be a true record.
- 25/59.2 IR asked about the minutes being published on the website before they have been approved.
- LT advised that she sees the minutes before they are published on the website, as a draft copy subject to approval at the next meeting.

25/60

Matters arising

- 25/60.1 There were no matters arising.

25/61

Correspondence

- 25/61.1 There has been no correspondence since the last meeting.

25/62

Club reports

25/62.1

Cambridge

AJ reported that the apprenticeship has now started and will run over 13-14 months. The club are excited to see how it goes and will then decide about having another apprentice next year.

AJ reported that Cambridge is currently looking at other pools within Cambridgeshire and whether they could expand their Learn-to-Dive programme into other pools.

Cambridge finances remain strong.

The current GLL contract is due to run out at the end of Spring, so they will need to wait to see whether GLL is able to renew the contract or whether a new pool operator will come in.

25/62.2

Luton

BL report that the club is busy. The club has 15 divers going to the Beaumont Team Challenge, and two divers going to the Talent Games.

BL reported that one of the 1m boards has been replaced.

BL reported that the club is planning a club Christmas competition and are just finalising the details with the committee.

BL reported that some of the club's coaches are attending a rigging course. LT asked where the rigging course was taking place as there is a lack of official, widely advertised courses.

Action: LT to find out more information about the rigging course.

25/62.3

Southend

SL reported that the club has another level 2 coach and three new level 1 coaches.

SL reported that it is still early days with Freedom Leisure and there is not much information yet regarding replacing the equipment.

SL reported that Todd Geggus attended a week-long trip with Aquatics GB's senior team which was good for him and the club.

Southend club nights are starting again, and the club is trying to organise a home competition.

A discussion took place about the ongoing issues with the equipment at Southend and LT reported that when she spoke with Shan Veasey (SV), she mentioned about looking into some fundraising or looking into some grants which are available.

- 25/62.4 Dacorum
LT reported that everything is running smoothly, and the club is excited about starting the new season.

There are some small timing changes for a couple of the club's sessions, and they are potentially looking to add a few more training sessions throughout the week.

It was reported that recruitment of new squad divers would be good, as some of the older athletes are moving on.

LT reported that the club is still receiving a lot of enquires for the Learn-to-Dive lessons.

Dacorum is also looking into upgrading some of their crash mats soon.

- 25/62.5 Brocket
JG reported a delay in the installation of the new platform board, and that the club is waiting for the half-metre board to be serviced.

25/63 Operations update

- 25/63.1 SB provided a financial update, highlighting surpluses from recent events.

Age-Group Championships had an income of £2,263 and expenditure of £1,466. A surplus of £796.

National Skills had an income of £10,848 and expenditure of £5,312. A surplus of £5,536.

SB highlighted the increased hire costs for 2026 and asked if there was a need to increase the entry cost for 2026.

A discussion took place regarding a gradual entry fee increase to account for inflation and potential further increases in hire costs. It was agreed to implement a small, annual increase of approximately 3.5% for entry fees starting in 2026.

- 25/63.2 SB reported that in terms of the budget for 2026 the pools are booked for the 2026 championships events, with an increase in the pool hire cost of 10% an hour.

- 25/63.3 EW shared the September financial report which had been circulated before the meeting.

SB reported that there were several discrepancies and errors on the financial report.

Action: EW will raise these questions with Jo Stalley and report back to SB and LT.

- 25/63.4 IM asked if the money from Swim England for the National Skills event had been received.
SB reported that she has spoken to Sarah Barrow, and the money had been requested but not yet received.

25/64 Regional diving competitions

- 25/64.1 IR provided an update on the upcoming Beaumont Team Challenge, reporting that there has been an increase in entries compared to last year.

25/65 Regional development

- 25/65.1 LT reported plans for a development camp to be held in December pending confirmation of the date.

LB is waiting to hear back from SV regarding a date.

Coaches will be kept informed as information becomes available.

- 25/65.2 LT reported that there has been a lot of good feedback from the Talent Games Workshop which was held in September.

Eleven athletes attended, along with several coaches from Luton and Southend.

LT reported that there was a slight issue with the skills videos only being sent out from Swim England Talent the day before the camp. LT reported that AC is thinking about potentially creating videos of the Talent Games skills to share with coaches in advance of future workshops.

- 25/65.3 LT reported that AC is still looking into holding a level 2 coaches' course at the beginning of 2026 but is finding it difficult to find a tutor and date.

25/66 Officials update

- 25/66.1 LT reported that a Judge 1 course was held in September but has not yet received confirmation of attendees or the results.

- 25/66.2 LT reported that there were a few new judges signed up for the Beaumont Team Challenge. This is very positive.

LT is hoping to provide some development for the judges at the competition and gather any feedback.

25/67 Coaches Forum update

- 25/67.1 LT reported that since the last meeting the main item was to get the Talent Games workshop set up for the coaches. There has been some good feedback. LT commented that Swim England East Region is very proactive and keen to help the development of the coaches.

25/68**Any other business**

25/68.1 SB asked about a tutor training course as people are interested in this.

A discussion took place regarding the ongoing challenges with tutor training. LT is actively following up on this issue, but progress is slow because of pending changes to the content of the coaching qualifications.

25/69**Confidential Items**

25/69.1 No confidential items.

25/70**Next meeting**

25/70.1 The next meeting will take place on 4th December 2025.

25/70.2 LT and SB to hold budget discussion via email or phone call.