



Swim England East Region
Minutes of the Artistic Swimming Leadership Group Meeting
20th January 2024 @ 10am

Present	Amy Davis (AD)	East Region Artistic Swimming Manager
	Lucy Bird (LB)	Chelmsford SC
	Amy Bryant (AB)	Hatfield
	Karen Brennan (KB)	Aqualina
	Tom Brennan (TB)	Aqualina
	Kerri Clewlow (KC)	Aqualina
	Emily Gower (EG)	Norwich
	Laura Neary (LN)	Chelmsford
	Jane White (JW)	Aqualina

Also present Emma Winter, Regional Administrator (EW)

24/01 Apologies

- 24/01.1 AD welcomed everyone to the meeting and thanked all who had attended.
- 24/01.2 Apologies were received from Sheila Mackenzie (SM) Regional Operations Committee (ROC) Representative.

24/02 Declarations of conflict of interest

- 24/02.1 There were none.

24/03 Coach Cards/ New Competitions Rules

- 24/03.1 KC went through how to fill out the new Coach cards and all of the different codes which need to be used on them and explained how the scoring works on the cards.
- 24/03.2 AD shared her screen with the Coach card and the codes so the Group can see how to fill it in correctly.
- 24/03.3 KB suggested KC doing a training session prior to the competition. AD to arrange a meeting for the Judges before the February competition to go through the Coach cards and what to look for.
- 24/03.4 LN asked where the Technical Controllers need to sit on pool side. KC confirmed that it was down to the organiser but all Technical Controllers

	need to sit together. AD asked KC if the recorders should be the same side as the Technical Controllers. KC confirmed ideally yes.
24/03.5	TB suggested maybe keeping the videos from the competition so that at a later date the Group can review them as a Group to learn from the mistakes on the day instead of doing it all on the day of the competition.
24/04	Judge Level 1 course Update
24/04.1	AD informed the Group that she is still waiting on Jenny Gray (Course tutor), she has confirmed that she will run a course but will need to be on Zoom. AD has given a suggested date of 20 th or 21 st April. She is awaiting confirmation from Jenny Gray.
24/05	Competitions 2024
24/05.1	The dates for 2024 competitions are: <ul style="list-style-type: none"> • 10th February 2024 – Figures, Age Group Solos and Duets. • 18th May 2024 – 15+ Solos & Duets, Combination teams and Masters • 15th June 2024 – Ungraded Figures and Combination teams.
24/05.2	AD informed the Group that the May Competition as it stands the issue she has is that for the two Referees are unavailable. KB informed AD that Charlotte Lee is a Referee and maybe available for the Competition. AD to contact Charlotte.
24/05.3	AD checked with the Group what they would like for the May Competition and the Group decided to have 15+ Solos & Duets, Combination teams and Masters.
24/06	Development
24/06.1	AB informed the Group that there is a level 1 Assistant Coach course starting on the 3 rd February and that there are still spaces available and that she will get the Institute of Swimming (IoS) to extend the booking deadline.
24/07	Grading Days 2024
24/07.1	The first Grading day is due to be held on 27 th January at Potters Bar. AD confirmed that she will get more dates in the diary. KB suggested going back to Emma Chapman to hold another one at Hemel Hempstead again. AD to contact Emma Chapman.
24/08	Any other business
24/08.1	KB asked if AD can find out if the Referee course is only being held once a year or will there be more.
24/08.2	LN asked if there is a Code of Conduct for Competitions so that something can be put into the conditions regarding how parents can speak to Judges and Technical Controllers and how the appeals process works.
24/08.3	AD to include into the programme that the rules have changed and that things will be different and if any parent has any questions or queries to go to their Coaches on the first instance.



24/09 Confidential items

24/09.1 There were none.

24/10 Next meeting

24/10.1 The next meetings will be:
Saturday 13th April 2024 at 10am
Saturday 14th September 2024 at 10am
Saturday 9th November 2024 at 10am

These will be all held via Zoom.