

**East Diving Leadership Group  
(the “EDLG” or “Group”)**

**Minutes of the Diving Leadership Group held via video conference**

**8<sup>th</sup> February 2024**

<b>Present</b>	Lottie Thompson (LT)	Diving Manager
	Sharyn Bord (SB)	Operations Officer
	Bill Clark (BC)	Specialist
	Lexie Bushnell (LB)	Specialist
	Stephanie Lewis (SL)	Specialist
	Sarah Gateshill (SG)	Dacorum Representative
	Allan Jaunzens (AJ)	Cambridge Representative
	Beth Lee (BL)	Luton Representative
	Ian Mackenzie (IMK)	Regional Representative
	Kate Mansfield (KM)	Southend Representative
	Ian Rollinson (IR)	Competitions Officer

- 24/01**                      **Welcome and Apologies**
- 24/01.1                  Apologies – Alice Clarke (AC). LT welcomed SL and LB to the meeting who had been appointed as specialists.
- 24/02**                      **Declarations of conflict of interest**
- 24/02.1                  None.
- 24/03**                      **Previous minutes**
- 24/03.1                  The minutes of the last meeting held on 7<sup>th</sup> December were agreed.
- 24/04**                      **Matters arising**
- 24/04.1                  23/54.4 IMK believed the name change to Hatfield Diving Academy had now been completed.
- 24/05**                      **Correspondence**
- 24/05.1                  LT had received correspondence relating to National Skills Finals. A follow up meeting with organising officers was planned immediately after the close of today’s EDLG meeting.
- 24/06**                      **Club Reports**
- 24/06.1                  Luton  
BL reported that proposals to have a joint committee with Hatfield Diving Academy had not worked out. At Luton itself however, some volunteers had stepped forward to help and 5 divers had attended the recent Surrey Skills competition with diving success. Negotiations with Active Luton for a Service Level Agreement (SLA) to secure pool time for the club and agree ways of working were ongoing. BL was currently carrying out duties of both membership and secretary for the club. LT thanked BL and IR for all their hard work to support the club at this challenging time.

- 24/06.2      Cambridge  
AJ reported successful completion of Apprenticeship for Tadhg Owers who had now joined the club as a third professional coach. The club's implementation of management software "ThinkSmart" for LTD activities was going smoothly with intention to extend to squad divers in step-by-step process and automate / streamline many day-to-day processes. Club finances remained on track and the club had completed its SwimMark reaccreditation.
- 24/06.3      Dacorum  
SG reported that that recent internal club championships in December had gone well and new volunteers to help run the club had been recruited successfully.
- 24/06.4      Southend  
KM was pleased to report that the dry gym was back in operation albeit at high costs for replacement of foam in foam pit. The club was happy to have very healthy pool of 13 committee volunteers and its coaching resource would shortly reach 10. Lots of volunteers had attended IR's recent Dive Recorder course and could then practice what they had learnt at club nights. The club was looking forward to upcoming Armada cup which would be a chaperoned trip.
- 24/06.5      Hatfield  
**Action:** In absence of a club representative LT would contact Josh Devine to check current status.
- 24/07**      **Operations Update**  
24/07.1      SB reported that budget for new officials shirts had been approved. The Group gave approval for SB to go ahead and order for upcoming competitions. **Action SB.**
- 24/08**      **Regional Diving Competitions**  
24/08.1      IR reported that all preparations were in hand for Regional Skills event in Southend on 23<sup>rd</sup> March 2024. Newly trained recorders would have an opportunity to gain experience and the event was expected to be cash positive.  
  
LT reported that an email had already been circulated to possible officials asking them to confirm their participation.
- 24/09**      **Regional Development**  
24/09.1      A recorders course had been delivered by IR in January. IR reported good level of engagement from the 7 attendees and positive feedback afterwards.  
  
24/09.2      In AC absence LT reported that an athlete development day was planned in Luton on 17<sup>th</sup> Feb after the event had been rescheduled from January in Southend due the leak in the dry gym. Coaching sessions would include Hurdle Step Skills and a ballet session. Team Managers from both Southend and Cambridge would be helping out. Both LT and AC would also be in attendance.  
  
24/09.3      KM reported Shan Veasey was working to set up a regional coaches forum.
- 24/10**      **Officials Update**  
24/10.1      LT had circulated the regional officials list prior to the meeting. BC confirmed the list was current and noted 2 additions to be included - Skye Brook from Southend, Tina Ayles from Dacorum who had passed their J1 in January. IR had now also qualified for

senior status and LT was now World Aquatics status. LT was pleased to report that our regional judges list was strong and healthy.

**24/11**

**Any Other Business**

24/11.1

LT confirmed the regional officials including IR/SB/SL were busy planning National Skills Finals with Swim England.

Action IMK to check if final regional agreement has been signed.

**24/11**

**Confidential Items**

24/12.1

None

LT closed the meeting and thanked those attending. Date of next meeting – 4<sup>th</sup> April 2024 at 7pm.