



Welcome to the October Club Newsletter

Visit our Website

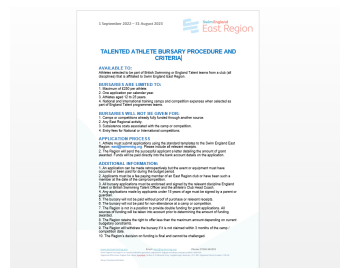


Regional Athlete Bursary

Swim England East Region is announcing a new bursary scheme to help our east region athletes that have been selected to be part of British Swimming or England Talent teams from an east region club (all disciplines).

The region appreciates we are all going through challenging times at the moment, and with increasing costs it is important we try to assist our members to be able to take advantage of such selections and opportunities.

For more information please visit our [bursaries and funding webpage](#).



Under 8's in Competitions



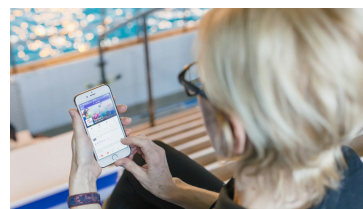
The region has noticed some clubs are allowing under 8's to compete in competitions held by our clubs. Swim England regulations, rule 410.5.2, states the minimum age for competition to be 8 years old. This is for both licenced and non licenced events.

All clubs must abide by the Swim England regulations, as agreed in the club constitutions.

Do You Have the Correct DBS Check?

Club Welfare Officers are tasked with completing DBS checks within their clubs. Please ensure that Wavpower is consulted as to the appropriate check required for that role (refer p51/52).

More importantly, Welfare Officers should ensure that they check the level of DBS checks periodically for all personnel who have one to ensure that they have the correct level for the role that they undertake within the club. If an enhanced disclosure check was actioned for a Pool Helper but that person is now an Assistant Coach, the DBS check must be re-done and the barred list check included.



The region will check the Club Personnel Reports as part of SwimMark/Club Affiliation to highlight any

Learn to Swim Audit



A comprehensive Learn to Swim and workforce audit is being carried out by Swim England in a bid to identify successes in the industry and key areas where support is needed.

Swim England has partnered with the Swimming Teachers' Association (STA) for the first time to ensure the entire sector can access the questionnaire.

Jon Glenn, Swim England's Learn to Swim and workforce director, encouraged everyone who works in aquatics to submit responses to the survey.

The survey runs until Friday 21 October and all operators, swim schools and clubs will be emailed with a link to the questionnaire. Clubs which don't run a Learn to Swim programme are still being encouraged to complete the workforce questions in the survey.

Everyone who completes it will have the chance to be entered into a prize draw. Please do take a few minutes to complete the survey!

Club Affiliation Workshop

The region is hosting a Club Affiliation workshop to help our clubs understand the requirements to complete the process for their club. We welcome anyone onto the workshop that wants to find out more about how to upload the evidence, what evidence is needed, or simply some hints and tips. The workshop will also cover SwimMark for those looking to find out more.

1st November, 6pm.

To book a place, please register using the online form found at the bottom of this [webpage](#).



Thank You David Metcalf



David Metcalf has stepped down from the role of Regional Director after being part of the management team for the region since its inception.

The region would like to thank David for his long standing service to the region. David continues to support the region through the voluntary role of Swimming Officials Manager.

Time to Listen Training

Time to Listen – Thursday 17th November

There are still a few spaces on this workshop for club Welfare Officers. It is particularly important for clubs going through Club Affiliation in the next few weeks, that they ensure their Welfare Officer attends if they haven't yet done so.



<https://www.eastswimming.org/courses/safeguarding-and-welfare-workshops/>

Leanne Brace, Regional Manager



The region is sad to announce that Leanne Brace, Regional Manager, will be leaving her regional role on 13th October to pursue a membership role with Swim England, having worked for the region for over 10 years.

Leanne said "I have loved working with such passionate volunteers all over the region, and I will miss working with such a great team. I wish the region every success in its new chapter."

Workshops Available

WORKSHOPS

Team Manager Module 1- 18th October 2022. To book, [visit our website](#).

Time to Listen- 17th November 6pm.

Time to Listen workshops are available for club Welfare Officers and covers what to do if an incident arises, and what the role of the Welfare Officer entails. Click [HERE](#) to book.

Tax Webinar for Clubs- Monday 24th October 6-7pm.

The session will specifically focus on Corporation Tax, particularly the taxation of competitions such as Galas. We will also discuss Charity and CASC status including the potential financial benefits available to clubs. Click [HERE](#) to book.

Fundraising, Sponsorship and Grant Funding- Monday 14th November 6-7.30pm.

The session is aimed at Club Chairs and Treasurers however is open to anyone involved in the financial running of the club. The session will focus on some of the different ways clubs can fundraise, provide tips and advice on gaining sponsorship and how to successfully secure grant funding if your club is looking to run a be-spoke project. Click [HERE](#) to book.

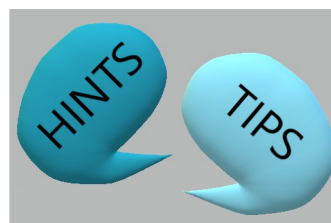
Club Secretary & Membership Officer Workshops- This session is designed to share important information with Club Secretaries and Membership Officers on the expectations of the roles including dealing with communications, understanding the club constitution, Swim England Online Membership System (OMS) and the requirements around the different Swim England memberships. helping with common issues and ideas. Click [HERE](#) to book.

Club Welfare Officer Workshops- This workshop is designed to further support experienced or new Club Welfare Officers in dealing with club issues surrounding the welfare of children in given situations. The workshop will build on knowledge already gained through attendance on both the Safeguarding and Protecting Children and Time to Listen workshops. Click [HERE](#) to book.

Club Chairs Workshops- This session is designed to share important information with Club Chairs on dealing with internal disputes, highlighting the club constitution and overall good club governance. Click [HERE](#) to book.

Hints and Tips For Clubs This Month

- Please check your constitution requirements for holding your club Annual General Meeting. You must receive and consider the accounts of the Club for the previous year and the report on the accounts of the independent examiner and the Treasurer's report as to the financial position of the Club. You must also remove and elect the independent examiner or confirm that he/she remain in office.
- At your club Annual General Meeting, executive officers and other members of the committee must all be up for election, regardless of whether the current post holder wishes to continue.



Regional Staff Contacts

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