



**Swim England East Region**  
**Minutes of the East Swimming Leadership Group**  
**15 July 2021**  
**By Zoom**

**Present** Tom Baster (TB) Swimming Manager  
 Keith Belton (KB)  
 David Metcalf (DM)  
 Gerry Metcalf (GM)  
 Helen Stephens (HS)

**Also Present** Joan Wheeler (JW)

<b>21/25</b>		<b>Apologies for Absence</b>
	21/25.1	None.
<b>21/26</b>		<b>Declarations of conflict of interest</b>
	21/26.1	None.
<b>21/27</b>		<b>Purpose of the Meeting</b>
	21/27.1	To review the detailed arrangements for the Future Champions Meet and the Festival of Swimming.
<b>21/28</b>		<b>Future Champions Meet</b>
	21/28.1	Arrangements for the Future Champions Meet were discussed.
	21/28.2	HS gave an update on volunteers and DM gave an update on officials.
	21/28.3	KB gave an update on entries. The online Coach and Team Manager Pass applications were proving a challenge for some clubs, particularly small clubs and those who had experienced changes of personnel during the pandemic.
	21/28.4	TB gave an update on plans to manage the event to minimise risks associated with COVID.
	21/28.5	It was noted that there had been some adverse comments on social media about the decision not to allow spectator entry. The Group confirmed its earlier decision that its primary duty was to minimise risks to athletes, coaches and volunteers and on these grounds would not allow spectator entry to either meet. Live streaming had been arranged.
	21/28.6	Stock was discussed and agreed.
	21/28.7	Set up was discussed. TB would be at the pool on Friday evening. Other members of the team to meet at 11 am on Saturday.
<b>21/29</b>		<b>Festival of Swimming</b>
	21/29.1	Arrangements for the Festival of Swimming were discussed.
	21/29.2	HS gave an update on volunteers and DM gave an update on officials.



	21/29.3	KB gave an update on entries.
	21/29.4	TB reported on contacts with the pool provider and on a recent visits to both Sportspark and the LAC. TB also gave an update on plans to manage the event to minimise risks associated with COVID.
	21/29.5	Stock was discussed and agreed.
<b>21/30</b>		<b>Future Meetings</b>
		27 <sup>th</sup> July to review the Festival in the light of experiences at the Future Champions Meet.