

Swim England East Region
Minutes of the Swimming Official's Leadership Group Meeting
Monday 7 February 2022 @ 19:00 hrs

Present	David Metcalf (DM)	Manager – SE ER SOLG
	Louise Mackie (LM)	Bedfordshire
	Sarah Nooteboom (SN)	Cambridgeshire
	Jane Howell (JH)	Essex - joined the meeting @19.26
	Jonathan Pope (JP)	Hertfordshire
	Chris Galer (CG)	Norfolk
	Stephen Christian (SC)	Suffolk - joined the meeting @ 19.33

Also Present:

- 22/01 Apologies**
22/01.1 None
- 22/02 Declarations of conflict of interest**
22/02.1 None declared.
- 22/03 Previous minutes**
22/03.1 The minutes of the 15 November 2021 were circulated and agreed after the meeting. No changes made at the meeting.
- 22/04 Matters arising**
22/04.1 None.
- 22/05 Ratification of items agreed since last meeting.**
22/05.1 None.
- 22/06 Covid Virus - Covid-19 ongoing**
22/06.1 HM Government (HMG) restrictions have been relaxed (27-01-22), although they advise people to wear face coverings in crowded, enclosed spaces where you may come into contact people you normally do not meet.
- 22/07 Activities completed since the last meeting**
22/07.1 None
- 22/08 Activities planned before the next meeting**
22/08.1 FINA Rules Update CPD by JH on 22 February 2022
Regional LC Galas at Norwich and Luton April-May
Virtual judge level 2 & judge level 2S courses – see 22/11.2

- 22/09**
- British Swimming/Swim England updates**
- 22/09.1 **SE Swimming Competition Running Events**
Version 3 - 14 Dec 21
DM had circulated the link to the document within the region via the “Swimming Officials” Newsletter, including all regional referees.
Version 4 – 31 Jan 22
Amendments to version three removing references to NHS Test and Trace and QR Codes circulated.
- 22/09.2 **SE Open Meet Licensing Criteria – Effective until 10 March 22**
Swim England updated their guidance following changes by HMG in December 21, these will run until the end of the County Championships window. Document circulated within the region.
- 22/09.3 **SE Return to Competition Training of Officials -Effective until 31 March 22**
An updated version of previous training requirements during Covid. Document circulated within the region.
- 22/09.4 **SE SOG Meetings**
Have circulated various dates for future meetings in 2022 via Doodle poll.
- 22/10**
- Referee Training and Examinations**
- 22/10.1 BS Referee training recommencing in 2022, previous candidates from 2020 offered to recommence their training without penalty, starting afresh in 2022. Candidates from 2020, have been offered the chance to register for one of two opportunities to sit the exam in May or November this year.

New candidates had until 31 January 2022 to apply for a course. Candidates are from Essex, Norfolk and Suffolk.
- 22/10.2 **Regional Referee Training**
Currently no planned face to face theory training within the Region.
- 22/10.3 BS Refresher training – “Zoom drop in” day nationally for course leaders with candidates for 2022 is on Sunday 13th February 2022
- 22/11**
- County Matters**
- 22/11.1 **Current Judge level 2/Judge level 2S Applications**
Applications for both courses had been slow. Hopefully following the completion of the County Championships candidates will have completed the 15 hours post qualification in the required role and be able to apply for the next level of training.
- 22/11.2 **Virtual delivery of Judge level 2/Judge Level 2S (starter) courses by Counties within the Region**

DM thanked those County Coordinators who had already volunteered to assist in the running of online courses.

A list of dates and the regional processes going forward had been produced and circulated. The document will be placed on the regional website showing the dates and type of course. It is intended to be a living document with dates being added as the year progresses.

Judge Level 2 / Judge Level 2S Opportunities			
Course Date	Time	Type	Presenter
Wednesday 16 February 2022	7pm	JL2S (Starter)	Chris Galer - Norfolk
Monday 28 February 2022	7pm	JL2 (Stroke)	Louise Mackie - Bedfordshire
Wednesday 16 March 2022	10am	JL2 (Stroke)	Jane Howell - Essex
Thursday 31 March 2022	7pm	JL2 (Stroke)	Chris Galer - Norfolk
Wednesday 20 April 2022	7pm	JL2 (Stroke)	Jonathan Pope - Hertfordshire
Wednesday 27 April 2022	10am	JL2S (Starter)	Jane Howell - Essex
Thursday 12 May 2022	7pm	JL2 (Stroke)	Chris Galer - Norfolk
Monday 6 June 2022	10am	JL2S (Starter)	Jane Howell - Essex
Wednesday 15 June 2022	7pm	JL2 (Stroke)	Jonathan Pope - Hertfordshire
Wednesday 29 June 2022	7pm	JL2S (Starter)	Jonathan Pope - Hertfordshire

<https://www.eastswimming.org/courses/officials-training-and-development/>

22/11.3

County Updates

A discussion took place by County coordinators as to what was going on withing their own Counties and future planning.

Problems /Issues encountered:

Bedfordshire

None.

Cambridgeshire

Postpone counties due to a breakdown of equipment at the pool, now 19/20 Feb, zoom meeting on Thursday 10/2, inviting all Cambridgeshire officials.

Essex

Fina Rules update 22 February 2022 at county championships, used a QR code to advertise courses, and find out who were club coordinators. Pleased with the success.

Hertfordshire

None.

Norfolk

Following an incident in the pool at SportsPark at the UEA, the pool is currently closed following an incident with ongoing investigations. Provisional county championships dates for later in February.

Suffolk

More judge level 1 trainees than expected, no updated list from SE Co-ordinator since October 21. New Referee Trainee.

- 22/12 SE ER SOLG Development Plan and Annual Budget**
- 22/12.1 **SE ER SOLG Plans for 2022**
DM reported he had received approval for the proposed plan, any further items that are intended are subject to a further submission and approval by the regional Board.
- All meetings in 2022 required to be by zoom (set by the Board)
 - Resume payment of BS Licence renewal fee for officials who help at regional galas.
 - Virtual Referee training – support BS Referee Course Leaders
 - Virtual online training of judge level 2/2S within the region supported by counties.
- 22/13 Issues/Recommendations to the Regional Board/Operations Committee**
- 22/13.1 None.
- 22/14 Any other business**
- 22/14.1 The question was asked if timekeeper poolside competency only, how to upload competency, did DM need to be notified, No.
- DM reminded everyone that only Licensed Referees can sign the competency sections on the new JL1, and existing judge level 2 and judge level 2S, not a J2S, who are acting as the referee at the gala.
- DM also reported delays with official's licenses being issued at the moment by Swim England.
- 22/15 Confidential items**
- 22/15.1 None
- 22/16 Next meeting**
- 22/16.1 The next meetings are scheduled take place by Zoom
- Monday 27 June 22 @ 7pm
 - Wednesday 19 October 22 @ 7pm
- County representatives were reminded to notify DM of the details of the substitute if they could not attend a meeting.

Abbreviations used in swimming

SEER	Swim England East Region
SEER SOLG	Swim England East Region Swimming Officials Leadership Group
SE SLG	Swim England Swimming Leadership Group
SE SOG	Swim England Swimming Officials Group
CPD	Continuous Professional Development
BS	British Swimming
BSSOG	British Swimming Swimming Officials Group
TK	Timekeeper
Judge Level 1/2/2S	Judge Level 1 – Judge Level 2- Judge level 2S (Starter)
CTK	Chief Timekeeper
HA	Helen Akers – Swimming Officials Development Coordinator (BS/SE)