



**Swim England East Region**  
**Minutes of the Open Water Swimming Leadership Group Meeting**  
**5<sup>th</sup> April 2022**

<b>Present</b>	Paul Kendall (PK)	Chairman
	Sandra Grant	Bedfordshire Representative
	Jacqui Kendall (JK)	Norfolk Representative
	Sarah Tait (ST)	Suffolk Representative
	Stephen Westwood (SW)	Specialist
	Marion Westwood (MW)	Specialist

Also present Emma Winter Regional Administrator (EW) and Richard Whitehead (RW) London Region.

**22/15**                      **Apologies**

- 22/15.1      PK welcomed the Group to the meeting.
- 22/15.2      Apologies were received from David Metcalf (DM) ROC Representative. No apologies received from Cambridgeshire, Essex or Hertfordshire.
- 22/15.3      PK except that ST will be joining the meeting late.
- 22/15.4      ST joined the meeting at 20.20pm.

**22/16**                      **Declarations of conflict of interest**

- 22/16.1      RW declared that he is attending as Representative of London Region and attending the meeting regarding the Open Water Championship meet.

**22/17**                      **Previous minutes**

- 22/17.1      The minutes of the meeting held on 14<sup>th</sup> February 2022 were circulated prior to the meeting and were confirmed as a correct record of the meeting.
- 22/17.2      PK referred to point 22/05.4 from the last minutes.
- 22/17.3      PK informed the Group that London Region would be charged £500.
- 22/17.4      RW confirmed that London Region is happy with that amount.
- 22/17.5      PK referred to point 22/06.4 from the last minutes and confirmed that he has sent out a further information letter to the officials.

- 22/17.6 PK confirmed he has 17 confirmed officials for the event.
- 22/17.7 PK informed the Group that on the safety side he has 6 confirmed canoeists, also had interest but not had any more come forward.
- 22/17.8 SW asked how many officials do you normally have to run the event.
- 22/17.9 PK confirmed that they normally like to have 32-35 officials to run the event.
- 22/17.10 A discussion took place around officials and possible training courses. It was proposed that they could drop the number officials on the time keeping as they the chip timing this year.

## **22/19**

### **Open Water Championships - Update**

- 22/19.1 JK informed the Group that the van hire company that they normally use has ceased trading, but have found another company to use.
- 22/19.2 JK informed the Group that the price of the venue has gone up from the original quote. Everything else radios, bins and toilets all on order. Hats have arrived and look very good.

## **22/20**

### **Online entries**

- 22/20.1 PK informed the Group that there are 37 current confirmed entries.
- 22/20.2 RW confirmed that the information went out in the London Region newsletter and out to all of the clubs.
- 22/20.3 JK asked how can we get the information out to the other counties Cambridgeshire, Hertfordshire and Essex.
- 22/20.4 A discussion took place around entries and how the Region can promote the event to other counties and the younger age Groups.
- 22/20.5 PK asked if there was a coaches database which we could send the information out to.
- 22/20.6 EW offered to send the information out to the County Secretaries.
- 22/20.7 EW gave an update of how many swimmers have entered from each County and how many have entered each race.

## **22/22**

### **Open Water Development Camp update**

- 22/22.1 PK informed the Group that the Regional Office have some decisions that they would like the Group to confirm.
- 22/22.2 The Regional Office asked the Group to agree on the cost of the athlete's attendance to the one-day camp at Stanborough Lakes. The Regional Office has put forward £40 for the day.
- 22/22.3 PK asked the Group if they feel £40 was reasonable. The Group were all happy with £40.
- 22/22.4 Entry fee for the race simulation to be £7. A discussion took place around the price that it could be more. The Group agreed with £7.
- 22/22.5 SG will ask Nigel Halford and Ian Murray if they would be interested in coaching at the Development Camp.



- 22/22.6 ST has offered to ask two coaches from her club if they would be interested.
- 22/22.7 PK asked the Group to put forward Coaches who are willing to be put forward for the event.
- 22/22.8 The selection process for the Development Camp will be an expression of interest form and if there is over 40 Swimmers the Region will then ask Open Water Coaches to make a selection of the Swimmers who meet the criteria.
- 22/22.9 The Group decided to possible hold an on line zoom session to be held later in the year.
- 22/22.10 PK will look into possible speakers for the on line zoom session.
- 22/23 Next Steps**
- 22/23.1 PK needs in ensure they have more Officials and safety crew for the Championships.
- 22/23.2 ST confirmed that she has been in contact with a couple of clubs in response to safety crew but hasn't heard anything back. ST will go back to them.
- 22/24 Any other business**
- 22/24.1 There were none.
- 22/25 Confidential items**
- 22/25.1 There were none.
- 22/26 Next meeting**
- 22/26.1 The next meeting will take place on 10<sup>th</sup> May at 8pm Via Zoom.