



Swim England East Region
Minutes of the Swimming Committee
26th September 2018

Present	Mr Tom Baster (TB)	Swimming Manager
	Mr Marcello Tontodonati (MT)	Hertfordshire Representative
	Mr Ian Knight (IK)	Cambridgeshire Representative (substitute)
	Mrs Elaine Bowen (EB)	Norfolk Representative
	Mrs Gerry Metcalf (GM)	Bedfordshire Representative
	Mr Simon Gee (SG)	Regional Licensing Officer
	Mrs Sue Purchase (SP)	Suffolk Representative
	Mr David Metcalf (DM)	Swimming Officials Group Representative
	Mrs Helen Stephens	Essex Representative

Also present: Mr Kevin Pickard (KP), Regional Swimming Talent Officer

18/17		1. Apologies
	18/17.1	Chris Felce has resigned his position as entries manager. TB has accepted this.
18/18		2. Ratification of Minutes of Previous Minutes / Matters Arising
	18/18.1	IK not a substitute (page one) 18.5.2 3 rd party software – recent update to sports systems flags non-compliant system entries file. TB – updated the criteria removing coaching TM1 info. Also piloted 3 week window from entries to event. Changing back to 4. 18.13.3 – SG – Luton’s new sound system not great.
18/19		3. Licensing Report
	18/19.1	SG – minor issues. Overdue reports. Irritation around late reports. Most applications have been approved swiftly. Flagging of Data Protection Act T&C’s on conditions vs new GDPR. Update required. Guidance required on this. SG to investigate contact who can help.
	18/19.2	TB – encouraged early applications for licenses as staffing within NGB limited.
18/20		4. S15 Swimming – Secondary Strobe Lights
	18/20.1	TB – a working group within SE has decided 1 st Jan of 2019 it will be a requirement for open meets to stipulate whether there will be a second strobe at their meet. 1 st Sept 2019 level 1 and 2 meet must have one. 1 st Sept 2020 Level 1-4 with electronic timing. Message requested to go back to counties asking if they would purchase strobe / match fund depending on the needs of the county.
18/21		5. Coach Forum and Development Update
	18.21.1	<ul style="list-style-type: none"> - KP gave update on summary results from summer events: 121 British Summer National Qualifiers, 43 British Summer Nationals Medals, 1 British Age Group record, 1 English Age Group record, 4 European Junior Pool swimmers, 4 European Junior Open Water swimmers, 17% increase in clubs at British summer, 5% total increase in number of swimmers - Coaches forum viewed and fed back on new TOR. - Clarification of whether QT’s only or through other events for reverse 800/1500 – TB confirms QT’s only. - 2020 regionals discussion (item 9) - Bridging group – Friday 23rd of November



		<ul style="list-style-type: none"> - Summer series – rankings call Friday - Bitesize session went well with coaches (post ACM) - Coach development day went well (nutrition and S&C) - Regional camp day one / England camp day one both went well. - Pilot traits based initiative Sept 2019 for full launch 2020. - Universities presentation at winter regionals - Contact now made with UEA, Herts, Cambridge, ARU and Suffolk so far in Sept. - Meetings with Beds/Cams so far (coaches/exec) - Club awards emailed out - Meeting with two operators booked in - Swim England LTS videos project - WCDD follow up (year 2) will be called Nationals Preparation Day – Wednesday 29th May at Anglia Ruskin University.
18/22		6. Swim England East Region Short Course Championships 2018
	18/22.1	<p>DM – officials are low 6/7 weeks out. SG – happy to be timing lead GM – food ordered (numbers required ASAP). KP – Van booked TB – raised a couple of welfare issues from previous championships that have been dealt with. TB – Heat issues on poolside air temp. KP to speak to them Monday before the meet to request a temperature drop. TB – issue with lack of 100IM qualifying opportunities and need for L2 qualifying (winter nationals). Consider 200IM qualifying time as a route. Group happy so TB to post information on the website. TB – To post on website regarding non-technical officials.</p>
18/23		7. Swim England East Region Long Course Championships 2019
	18/23.1	KP to speak to UEA Norwich regarding room hire costs
	18/23.2	<p>TB publishing information on 27/09/18. Changes including QT going back to 1st May. Change of emails for entries. Old email address will bounce onto new one. swimentries@eastswimming.org</p>
	18/23.3	<p>SG asked about entries for relays earlier to cut down. KP to email all coaches one week before regionals to encourage earlier entry. Relay declarations – can be edited.</p>
18/24		8. Intercounty Update
	18/24.1	TB – good event. Herts won. Review regarding changing of window.
18/25		9. Swim England East Region Long Course Championships 2020 – Planning for change
	18/25.1	<p>TB – changes imminent. Second BH weekend gone. New window 13th March to Sunday 10th. TB suggested forming a subcommittee to propose how to deal with this in terms of regional event structure.</p>
18.26		10. County Matters / AOB
	18/26.1	<p>KP 2 new projectors purchase request. KP new website well received. Please share the news.</p> <p>Action 1 – subcommittee to be formed. Meet at winter regionals. Action 2 - reps to go back to their committees regarding strobes. Action 3 – budget amendments (ledges, talent ID, projector).</p>
		Meeting closed at 9pm.