



**Swim England East Region**  
**Minutes of the East Swimming Leadership Group**  
**28<sup>th</sup> February 2022**  
**By Zoom**

**Present** Tom Baster (TB) Swimming Manager  
Keith Belton (KB)  
David Metcalf (DM)  
Gerry Metcalf (GM)  
Helen Stephens (HS)

**Also Present** Joan Wheeler (JW)

<b>22/01</b>		<b>Apologies for Absence</b>
	22/01.1	None
<b>22/02</b>		<b>Declarations of conflict of interest</b>
	22/02.1	None
<b>22/03</b>		<b>Minutes</b>
	22/03.1	The minutes of the meetings held on 17 <sup>th</sup> October 2021, and 24 <sup>th</sup> October 2021 had previously been circulated.
<b>22/04</b>		<b>Purpose of the Meeting</b>
	22/04.1	To discuss plans for the forthcoming events in April and May.
<b>22/05</b>		<b>Forthcoming Meets</b>
	22/05.1	Discussion over charging for tea and coffee for coaches and team managers. £5 per day for coach passes to include tea, coffee and biscuits was discussed. KB to look at the options for selling tickets on line, to be trialled for weekend 1.
	22/05.2	Spectators' gallery looks possible at the moment. Agreed - £5 per session, £10 per day. Card payments to be tested on the first weekend. Online advance sales to be investigated for future sessions.
	22/05.3	No paper programmes due to short time scales. Accepted entries and start sheets online.
	22/05.4	Meet Directors were discussed.
	22/05.5	DM gave an update on the applications made to date from officials.

	22/05.6	Online entries were ready to open. KB needed to do some additional work on the para entries.
	22/05.7	Agreed that Para swimmers may enter the para swimming events in the development sessions, if they don't have qualifying times for the Championships.
	22/05.8	Entry fees £8 per individual events and £10 for team events agreed.
	22/05.9	Scheduling issues were discussed. It was noted that the published schedule was the best that could be achieved within the available pool time.
	22/05.10	Gaps in some age groups were a concern. Also, operational difficulties in running county championships meant that, for some athletes, there had been no opportunity to qualify for regional events.
	22/05.11	Swim shops to be booked, on line sales for hoodies to be explored as preferable to queuing at the event.
	22/05.12	Live stream booked. 'Lighter' options to be explored for Luton due to previous issues.
	22/05.13	Backstroke flags with Swim England East Region branding was discussed. Quote obtained by LB was agreed, 6 strands to be ordered.
	22/05.14	DM reported on the revised expenses policy. £5 subsistence per day instead of meals was agreed.
<b>22/06</b>		<b>County Championships</b>
	22/06.1	Numerous issues with county championships across the region.
	22/06.2	Agreed that there should be a meeting with county swimming managers later in the year to discuss the planning for county championships in January and February 2023.
<b>22/07</b>		<b>Development</b>
	22/07.1	Development initiatives for 2023 were discussed. It was agreed that something that provided focus and stirred the interest of athletes should be further explored.
<b>22/08</b>		<b>Officials</b>
	22/08.1	Noted that the requirements for officials at licensed meets was returning to pre-COVID levels from 11 <sup>th</sup> March. DM to arrange for an update to be circulated to clubs.
<b>22/09</b>		<b>Future Meetings</b>
	22/09.1	13 <sup>th</sup> April 2022 at 2.30 pm. The meeting would be after weekend 1 and would enable issues tested at the first weekend, to be reviewed.