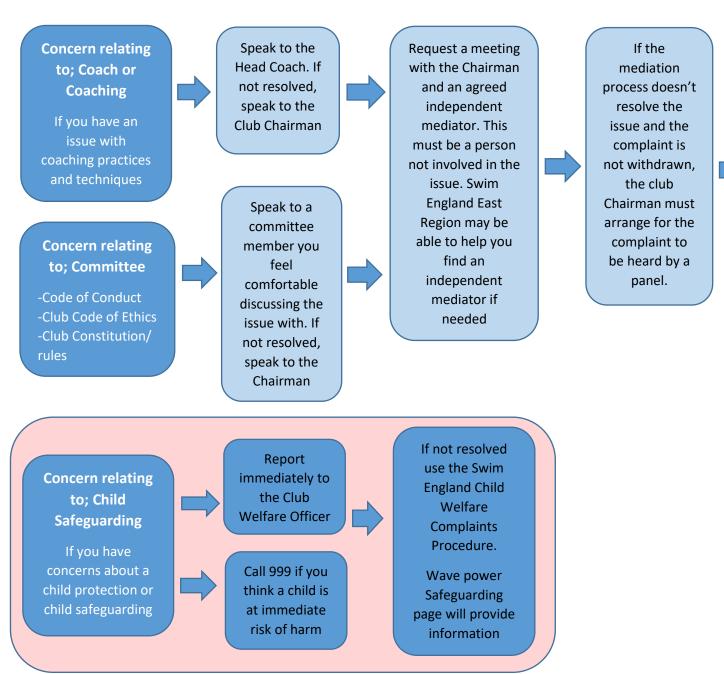


## **Internal Dispute Process in accordance with Regulation 150**



The Panel should be made up of independent people not previously involved in the issue or incident, and no 'interest' in the outcome, and acceptable to both parties. The region may be able to help the club identify people who can hear the complaint independently.

Chairman of the Panel may use the following procedure to achieve a fair hearing: -Both parties be advised of the arrangements for the hearing, face to face or via video conferencing, with an agenda for the meeting, and names of panel members -Both parties to submit any evidence at least 5 days before the hearing, by email. Any evidence submitted will be sent to the panel members and to both parties. -At the hearing everyone will have the opportunity to present their case, in the presence of the other party, and for questions to be asked by either party and by

the panel members.

At the end of the hearing both parties should leave, and the panel members should make a decision. This decision must be based on written and oral evidence, presented at the hearing.

-The decision will be communicated to both parties by the Chairman.