

Regional President

Role Description

The role

The presidential role is a ceremonial one, with the Regional President being the figurehead of the region. There is a presumption that, in normal circumstances, the President Elect will become the President for the following year. The President Elect will be elected by the Members Forum following a recruitment process managed by the Nominations Committee. Both the President and President Elect must be Swim England members and members of a Swim England East Region club, and remain so throughout their terms of office.

Start of the year

The presidential year begins immediately following the presentation of the regalia by the outgoing President to the incoming President at the Annual General Meeting.

Presentation of the regalia

At the Annual General Meeting, the outgoing President presents any awards to be made for the previous year, before presenting the chain of office to the incoming President, and the insignia to the consort.

Swim England Annual Council Meeting

The President is expected to attend the Swim England Annual General Meeting, and the dinner that follows, and to wear the chain of office at the event. It is the President's duty, when asked to do so, to congratulate the new Swim England President on their election, and to invite them to attend events in the region.

As soon as possible after the Swim England Annual General Meeting, the President, with advice from the discipline managers, should issue an invitation to the Swim England President to attend regional events, and provide the Swim England President with a list of dates. Further invitations should be issued for events organised after this.

Regional and county championships

The President is expected to attend all regional competitions and is responsible, with advice from the discipline managers, and support from regional staff, for inviting county presidents to attend. The President, under the guidance of the meet manager, is responsible for deciding who makes the presentations (i.e. himself/herself, athletes and/or county presidents, and/or all). Where an overnight stay at regional championships is necessary in the context of the Regional Expenses policy, the President should ask the promoter to book accommodation for the President and his/her consort, if appropriate.

Subject to invitations from counties, the President should attend as many county championships, of all disciplines, as possible, and at least one per county.

National events

Where these don't clash with regional events, the President should accept invitations to Swim England and British Swimming competitions. These should be regarded as opportunities to promote the region in the national arena and support the athletes from the region. Attendance at conferences or other events are subject to approval by the Board of Directors and the President should seek this approval by contacting the Regional Chairman.

Regional Uniform

The President will be provided with two regional shirts, which should be worn when representing the region at events. Blazer badges can also be provided on request.

Expenses

Except for accommodation at regional championships, the President should pay for eligible expenses incurred and claim, via the regional expenses policy. Eligible expenses are travel and accommodation for official engagements. Prior regional approval must be sought for more than one overnight stay for national events. Reimbursement for stationery and postage for official letters and cards, may be requested. Expense claims should be sent to the regional Finance Director authorisation.

Recognition of achievements

During his/her year of office, the President will chair the meeting of Regional Awards Group. The outgoing President may personally nominate members for Silver Pins. The Awards Group is responsible for recommending suitable candidates for annual regional awards. These awards recognise achievement and service throughout Swim England East Region, including volunteer recognition awards.

The President may be asked to formally present awards, on behalf of the region, to individuals or groups, in recognition of their achievements, including the volunteer recognition awards.

When an athlete wins a medal at major events such as the Olympics, World Championships, European Championships or Commonwealth Games, or achieves a national or higher record, the President should send a letter of congratulations as soon as possible. The appropriate discipline manager, or the records officer, is to advise the President of the achievement and provide contact details.

At the end of his/her presidential year in office, the President shall be presented with a past president's badge by the incoming president. This will be the incoming president's first official duty.