

Swim England East Region
Minutes of the Diving Committee
5th September 2019

Present	Ian Macleod (IML)	Regional Diving Manager
	Bill Clark (BC)	Specialist
	Derek Beaumont (DB)	Specialist
	Ian Rollinson (IR)	Specialist
	Lottie Thompson (LT)	Specialist
	Ian Mackenzie (IMK)	Management Board Representative

Also present: Amy Bryant (AB), Regional Development Officer

19/27 Welcome and Apologies

19/27.1 Apologies were received from Sharyn Bord (Cambridgeshire Representative) and Jon Bush (Bedfordshire Representative)

19/28 Declarations of conflict of interest

19/28.1 None.

19/29 Previous minutes

19/29.1 The minutes of the last meeting were agreed as a true record.

19/30 Matters arising

19/30.1 **19/18.2** The Region would not be hosting the 2020 National Skills Finals.

19/30.2 **19/22.1** All outstanding competition fees have been received.

All other matters were covered by agenda items.

19/31 Correspondence

19/31.1 The Diving Management Group (DMG) had confirmed to IML that the National Skills Finals must be held in July. Due to a lack of key personnel at that time, the region would not be able to commit to hosting the event in 2020. The DMG had asked if the region would consider July 2021 instead. Similar problems were foreseen if the timing was the same but the idea was not completely ruled out.

19/31.2 Essex ASA had confirmed that James Hadley had been formally appointed as Essex Diving Manager.

19/31.3 Cambridge Dive Team, Luton DC and Southend DC had all applied for, and received, national development funding.

19/32 County Reports

19/32.1 **Cambridgeshire**

SB had sent a report confirming that Cambridgeshire County Champs to be held on 14th September using the conditions for the East Region Club Champs event.

19/32.2 **Essex**
James Hadley is working towards a meeting of all Essex diving clubs.

19/32.3 **Bedfordshire**
No report received.

19/32.4 **Hertfordshire**
The county was still without a representative on the regional committee.

19/33 **Finance Report**

19/33.1 SB sent a report on the 2019/20 budget. All was on track, minor discrepancies with income and expenditure for development. There had been confusion regarding the quote issued for the servicing of the region's J-pads, with the resulting cost being far less than originally quoted. IML had notified the management board of the change of expenditure.

19/33.2 The committee had previously agreed to funding towards the expenses of three officials from the region who had been selected to attend the National Skills Finals. One official was unable to attend and IML had contacted the regional Finance Manager to ask if this money could be reallocated to part-fund his attendance at the National Diving Pathway Conference on behalf of the region. The committee agreed that IML should attend.

19/33.3 The committee discussed planning for 2020/21 and expected a plan to be submitted which largely replicated the 2019/20 plan. Minor changes suggested included officials development being solely classroom-based, with both a Judge Level 1 and recorders course to be run on the same day. Also, the separate budget for parent education would be removed as parents had been able to access information at the last athlete camp. It may also be easier to run two development camps rather than three annually, with both teams attending both dates. This would be discussed further at the next meeting. Potential dates were discussed for 2020 competitions. Once booked, these will be published on the East Region website.

ACTION: IML to contact Southend Leisure Centre to request the dates agreed by the committee.

19/34 **Competitions**

19/34.1 Information has been sent out by IR for the Club Champs event on 5th/6th October. Invitations have also been sent out to officials by IML who will appoint a senior judge as referee once all officials have confirmed their availability.

19/34.2 BC requested that Regional Skills event conditions be updated to name the specific competitions that are currently referred to as 'Grand Prix events' so as to avoid any confusion. The committee confirmed that 'Grand Prix events' refers to the Southampton Invitational, G Star, Armada Cup and the Luton Challenge. All agreed the conditions should be updated.

ACTION: IR to update event conditions.

19/34.3 All agreed that it would be useful to have the event conditions for all three regional competitions permanently available on the website for reference.

ACTION: IR/AB to update website.

19/35 Regional Diving Development Projects

19/35.1 Excellent feedback from divers, coaches and parents had been received regarding the regional diving camp in June. AB had experienced difficulties with facility availability when trying to book a September camp and would continue to work on a solution. This will be discussed further at the next meeting. LT had reviewed the Team A and Team B selection policy based on feedback, all agreed this would ensure the right standard of divers were selected for future camps.

ACTION: AB to book venue for next development camp.

19/35.2 An Assistant Coach (Level 1) course had run in Cambridge in July, with another in Luton planned for October which is full. AB is in discussion with Southend DC regarding the club hosting next Level 1 course. A Diving Coach course (Level 2) is currently in progress in Southend.

ACTION: AB to finalise dates with Southend for a Level 1 course.

19/35.3 AB had made enquiries regarding running a Rigging CPD now that insurance questions with regarding to coaches had been clarified.

ACTION: AB to contact presenter for Rigging CPD to finalise a date.

19/36 Regional Officials

19/36.1 The committee agreed to remove Marion Henthorne from the list of regional officials after she notified IML of an imminent move out of the region. The committee thanked Marion for all of her support over the years.

19/36.2 In addition to the list of judges in the region, IML had also compiled a list of who could undertake each of the various roles required to run regional competitions. This would help with the organisation of events and help to identify upskilling opportunities for individuals.

19/36.3 Further information had been released regarding the national courses for judge training. There were discrepancies between these and the previously released diving officials pathway document. There was also concern that due to the reporting process outlined in the new document there was no mechanism for course results to be fed back to the region.

ACTION: IML and AB to contact Swim England for clarification.

19/37 Committee Structure

19/37.1 IML circulated an updated document detailing the structure of the diving committee to reflect the appointment of James Hadley.

19/38 Any other business

19/38.1 Minutes from the last DMG were believed to have an inaccuracy around regions' responsibility to host the National Skills Finals. There was also clarification required regarding the level and experience of officials who were put forward for the National Skills by the regions.

ACTION: IML to raise with the Diving Leadership Group at their meeting on Sunday 8th September.

19/38.2 The committee congratulated LT on her appointment as chair of the Diving Leadership Group.

19/38.3 The committee briefly discussed club sponsorship/fundraising ideas.

19/39 Confidential items

19/39.1 None.

19/40 Next Meeting

19/40.1 It was agreed that a date of 13th February be proposed for the first meeting in 2020, all other dates for 2020 would be set at the next committee meeting on 21st November.

DRAFT