

Swim England East Region
Minutes of the Diving Committee
15th February 2018

Present	Ian Mackenzie (IM)	Acting Diving Manager and Management Board Representative
	Sharyn Bord (SB)	Cambridgeshire Representative
	Derek Beaumont (DB)	Specialist
	Lottie Thompson (LT)	Co-opted Member
	Roger Page (RP)	Specialist
	Ian Rollinson (IR)	Bedfordshire Representative

Also present: Amy Bryant (ABr), Regional Development Officer

18/01 Welcome and Apologies

18/01.1 Apologies were received from Bill Clark (BC), Essex Representative and Alex Belson (ABe), Hertfordshire Representative.

18/02 Declarations of conflict of interest

18/02.1 None.

18/03 Previous minutes

18/03.1 The minutes of the last meeting were agreed as a true record.

18/04 Matters arising

18/04.1 All matters arising covered as part of the meeting agenda.

18/05 Correspondence

18/05.1 No correspondence had been received.

18/06 Diving Manager Update

18/06.1 One person had shown interest but had been put-off by the lengthy role description of the Manager role. All agreed this wasn't realistic of what the role actually entailed as many of the responsibilities listed were covered by other committee members, the role is more to oversee the work of the committee.

18/07 County Reports

18/07.1 Cambridgeshire

Cambridge Dive Team has organised safeguarding and team manager courses and were planning an Aquatic Helper course to be delivered by LT.

18/07.2 Essex

No report received.

18/07.3 Bedfordshire

Luton DC were planning two competitions in 2018. North Bedford DC had expressed interest in attending the regional skills competition.

- 18/07.4 **Hertfordshire**
A county diving committee meeting had been held and it had been agreed that county diving competitions would be re-instated.

18/08 Development Update

- 18/08.1 Another development camp had been held on 20th January 2018 in Southend with Shan Veasey leading the day. Good feedback had been received and multiple coaches from clubs in the region had attended to support the camp. ABr had made enquiries at Luton regarding the June camp but as the club are going through a transition period and restructuring their training sessions, the committee agreed it would be best to use Southend again for the next camp and see if a booking could be made at Luton for the September 2018 camp. It was agreed that ABr would contact clubs in the region to see if any of their more experienced coaches would like to lead on the next camp, or be involved in the preparation and delivery of the camp if they didn't feel confident.

ACTION: ABr to contact Southend regarding a booking for the June camp and to contact coaches.

- 18/08.2 All agreed that there was currently no need for a specific coaches forum as there were other opportunities in the region for coaches to have informal discussions and share ideas, as well as the annual regional coaching conference.

- 18/08.3 ABr had received confirmation from Alexei Evangulov that he was happy to come and deliver at the regional coaching conference and was in the process of confirming a date with him.

ACTION: ABr to confirm date for coaching conference.

- 18/08.4 An Assistant Coach course had been confirmed to run at Hemel Hempstead on 4th, 5th, 6th of May with online blended learning starting prior to the face-to-face dates on 20th April. ABr had received some dates for a Diving Coach course but these had clashed with NAGs and so the IoS were checking tutor availability for alternative dates, hopefully around the end of July/beginning of August.

18/09 Development Projects

- 18/09.1 The Judge Development Seminar on 24th February had 13 people booked on.

- 18/09.2 The timing of a possible recorders course in proximity to an event to allow people to practice soon after a course was discussed, RP said it may be possible to run a course prior to regional age groups.

ACTION: RP to look at potential dates to run a recorders course.

- 18/09.3 IM reported there had been no progress from the Diving Management Group on putting together guidance documents for announcers and field of play. RP has notes he could put together as a start and would send to IM.

ACTION: RP to send guidance notes to IM.

- 18/09.4 SB had a coach at CDT interested in using the regional mentoring mileage scheme.

18/10 National Skills, Manchester

- 18/10.1 The National Skills Finals had been confirmed for 21st and 22nd July in Manchester. The committee expressed concern at the date as this would be the first weekend of the school summer holidays and divers may have already booked holidays and therefore be unable to enter.
- 18/10.2 DB would consider judge appointments for discussion at the next meeting. Agreed the region would send three judges, instead of two in previous years, as recommended by the national committee.
- 18/10.3 It was agreed to check with the Regional Finance Manager whether funds earmarked for diving could be used to fund the additional judge at a cost of £200.

ACTION: SB to contact Regional Finance Manager.

18/11 Club Development Group (CDG)

- 18/11.1 SB had attended the last CDG meeting where the main topic of discussion was the plan and budget for 2018/19 which included workshops such as safeguarding and team manager.

18/12 2018/19 Plan and Budget

- 18/12.1 SB had circulated a draft of the 2018/19 prior to the meeting. All were in agreement with the plan and budget for 2018/19 and agreed it should be submitted to the Management Board with no further changes.

ACTION: SB to submit the 2018/19 plan and budget for approval by the Management Board.

18/13 ER Competitions 2018

- 18/13.1 The following dates had been booked at Southend for regional competitions in 2018:
- Skills – 24th March
 - Age Groups – 28th & 29th April
 - Club Champs – 6th & 7th October
- 18/13.2 IR would be managing entries for Age Groups and will send SB information regarding entry fees. BC had updated the list of judges in the region and RP would be organising officials for the event, Ian MacLeod would be referee.
- 18/13.3 ABr confirmed she chased Inspire Luton regarding holding the March 2019 Regional Skills competition and had been informed the centre were yet to confirm bookings for 2019 events.

18/14 Any other business

- 18/14.1 RP confirmed he was handing over event management to IR and advised he will be stepping down from the committee at the end of 2018.
- 18/14.2 LT raised the issue of officials licensing as there was a lack of understanding in the region regarding whether officials had to be licensed and if so, how can lapsed licenses be re-instated.

ACTION: IM to request list of licensed officials from the region.

18/15 Confidential items

18/15.1 None.

18/16

Next Meeting

18/16.1 The committee will meet on the following dates in 2018, all meetings will be held at Harlow:

31st May
6th September
15th November

DRAFT