



**ASA East Region**  
**Minutes of the Diving Committee**  
**9<sup>th</sup> February 2017**

<b>Present</b>	Sharyn Bord (SB)	Cambridgeshire Representative
	Alex Belson (ABe)	Hertfordshire Representative
	Derek Beaumont (DB)	Specialist
	Roger Page (RP)	Specialist
	Ian Rollinson (IR)	Bedfordshire

Also present: Amy Bryant (ABr), Regional Development Officer

**17/01 Apologies**

17/01.1 Apologies were received from Bill Clark (BC), Essex Representative and Ian Mackenzie (IM), Management Board Representative

**17/02 Declarations of conflict of interest**

17/02.1 None.

**17/03 Previous minutes**

17/03.1 The minutes of the last meeting were agreed as a true record.

**17/04 Matters arising**

17/04.1 All matters arising were covered in the meeting agenda.

**17/05 Correspondence**

17/05.1 SB had received an email regarding a judge who wished to be added to the regional judging list. This would be passed to DB and BC for consideration.

**17/06 Diving Manager Vacancy**

17/06.1 No enquiries had been received regarding the role of regional diving manager despite publicity on the regional website and social media pages and posters distributed at the regional diving conference on 21<sup>st</sup>/22<sup>nd</sup> January.

The committee were unsure if any parents would have the time to take on a voluntary role as many already volunteer for their clubs.

**17/07 County Reports**

**17/07.1 Hertfordshire**

ABe advised that county championships would not be held in 2017 as the county management would not allow just one club to participate. RP felt the competition could be held with one club.

**17/07.2 Cambridgeshire**

SB updated the committee regarding progress at Peterborough with setting up a diving programme. They are in need of a Level 2 qualified coach to run the programme.

**17/07.3 Essex**

BC sent a report. He commented on the success of the regional coaching conference and that he was pleased to see coaches from Chelmsford in attendance, even though the future of the facilities at their pool is uncertain.

**17/07.4 Bedfordshire**

IR attended his first meeting as Bedfordshire Rep to the diving committee. Having only been in post for a matter of weeks, he had not yet had the opportunity to contact the two other clubs in Bedfordshire. He highlighted concerns at Luton DC regarding lost training days due to pool



bookings for swimming galas, however, a possible solution was being investigated.

## 17/08 Coach Development

17/08.1 The regional diving coaching conference had taken place on 21<sup>st</sup> and 22<sup>nd</sup> January in Southend. Olympic diving coach Ady Hinchcliffe from Leeds DC delivered both days on a variety of topics in the classroom, dry dive and pool. The conference was very well received by the coaches in attendance. DB commented that of all the diving conferences he had ever attended, it was one of the best he had been to.

The committee would like to thank Ady for all of the time and effort that went into delivering the weekend.

## 17/09 Development Projects

17/09.1 Since the last meeting, IM had contacted Ian Macleod who had agreed to run a judges course in the region.

**ACTION: SB to contact Ian Macleod to ask his availability and preferred venue so a course can be booked.**

17/09.2 ABr had not yet contacted clubs with regards to compiling a list of current recorders. RP to check list once compiled and is happy to deliver a recorders course if clubs express a need for one.

**ACTION: ABr to contact clubs for list of active recorders and send to RP.**

17/09.3 RP already had a guidance document for announcers and would be happy to put one together for field of play if needed.

17/09.4 Connie Montgomery had contacted ABr and suggested that June, September and January would be the best dates to hold athlete camps in the region. This had been circulated by email and all had agreed that June would be too soon for the first camp as the selection criteria for the new 'beacon' sites was awaited before a selection criteria could be established for regional camps.

The committee agreed that Luton and Southend were the only two facilities in the region with the necessary dry dive facilities for the camps. Sam Buck, Luton DC, had confirmed dates in September when he would be unavailable for a camp. The committee agreed to pencil in a date to avoid a clash.

**ACTION: ABr to continue with setting up athlete camps.**

71/09.5 ABr had received replies from two clubs who were happy for regional coaches to visit their clubs. ABr needed to follow up with a third club and the committee suggested two further clubs to approach about the visits.

ABr confirmed that as soon as the initiative was ready to launch the application form would be posted on the regional website. Coaches would be expected to complete a feedback form in return for their mileage to be reimbursed by the region.

**ACTION: ABr to contact clubs regarding coach visits.**

17/09.6 ABr updated the group on progress of booking Level 1 and Level 2 coaching courses. Both would be club offer courses and therefore run at a reduced cost per learner.

Confirmation of the timetable and venue booking was awaited for the Level 1 course in Hemel Hempstead.



ABr had spoken to Sam Buck who is happy to co-tutor a Level 2 course. It will be part online blended learning with the practical dates to be held in Luton. Dates to be confirmed as soon as tutor availability was confirmed and venue bookings had been made.

**ACTION: ABr to notify clubs when Level 1 and Level 2 courses are confirmed and available to book.**

**17/10 Club Development Group**

17/10.1 SB had attended the last CDG meeting in December. Discussions had taken place regarding planning and budgeting for 2017/18, including benefits for swim21 clubs and provision of courses such as Team Manager, Safeguarding and Time to Listen.

Poolside helper courses were also available for clubs to run for 13-16 year olds and funding was available from the region to support any courses. More information was available on the regional website.

**17/11 ER Skills 2017 – 25<sup>th</sup> March**

17/11.1 RP confirmed that all relevant documentation had been sent to clubs. Ian Macleod would be helping with setting the event up and RP had been given contact details for volunteers at Southend. RP will contact clubs shortly to request officials.

**ACTION: RP to send competition details to ABr to be added to regional website.**

**17/12 Budget Submission for 2017/18**

17/12.1 SB had circulated the final copy of the 2017/18 plan and budget submission by email. The committee were happy with the content of both and would await the outcome of the Regional Management Board on 5<sup>th</sup> March where budgets for all disciplines would be considered.

**17/13 Any other business**

17/13.1 RP noted that the National Skills Finals were being hosted in London this year but a named contact for the event had not been circulated.

**ACTION: DB to ask who is leading on the National Skills Final at the national meeting on 25<sup>th</sup> February and report back to the committee via email.**

17/13.2 One of the regional diving trophies was in need of repair. A quote for the work had been received which would be cheaper than replacing the trophy. All agreed the repair work should go ahead.

**ACTION: SB to liaise with Jo Stalley, Regional Administrative Assistant, to confirm repair has been agreed by the committee.**

17/13.3 SB asked the committee to consider a date and venue for the regional skills in 2018. A date of 24<sup>th</sup> March was proposed and agreed dependent on pool availability. Southend was the preferred venue due to low pool hire costs and being unable to give Luton enough notice to make any bookings for regional events due to having to wait for national competitions to be released. Awaiting national dates also prevented any further regional competition dates for 2018 being considered.

**ACTION: SB to contact BC to ask if he can make enquiries at Southend.**

17/13.4 ABr had been made aware that the annual diving calendar on the regional website was in need of updating.

**ACTION: RP to update the calendar and send to ABr to update the regional website.**

**16/35 Confidential items**

Minutes subject to approval at the next meeting

16/35.1 None.

**16/36**

16/36.1

**Next meeting**

Meeting dates for 2017 were confirmed as:

8<sup>th</sup> June

21<sup>st</sup> September

23<sup>rd</sup> November

Meetings to be held in Harlow, 7 – 9pm.



DRAFT