

Regional President

Role Description

The role

The presidential role is a ceremonial role only. The president does not have a seat on the Management Board, but may attend, without the right to vote.

Start of the year

The presidential year begins immediately following the presentation of the regalia to the incoming president at the Annual Council Meeting.

Presentation of the regalia

At the Annual Council Meeting, the outgoing president presents any awards to be made for the previous year, before presenting the chain of office to the incoming president, and the insignia to the consort.

Swim England Annual Council Meeting

The president is required to be a member of the region's delegation to the Swim England Annual Council Meeting and will wear the chain of office at the meeting. It is the president's duty, when asked to do so, to congratulate the new Swim England President and invite them to attend events in the region.

When invited to do so, the president will announce the name of the region's representative to the Swim England Sport Governing Board, and any other regional representatives, as required.

In the year in which the Swim England East Region provides the nomination, it may be the role of the president to 'name' the Swim England President Elect for the following year.

The following year, it may be the president's duty to nominate, on behalf of the region, the Swim England president for the coming year.

As soon as possible after the Swim England Annual Council Meeting, the president, with advice from the discipline managers, should issue an invitation to the Swim England President to attend regional events, and provide the Swim England President with a list of dates. Further invitations should be issued for events organised after this.

Regional and county championships

The president is expected to attend all regional championships and is responsible, with advice from the discipline, managers, for inviting county presidents to attend.

The president, under the guidance of the meet manager, is responsible for deciding who makes the presentations (i.e. himself/herself, athletes and/or county presidents, and/or all).

Where an overnight stay at regional championships is necessary, the promoter should book accommodation for the president and his consort, if appropriate.

The president should attend as many county championships, of all disciplines, as possible, and at least one per county, subject to an invitation from the counties.

National events

The president should accept any invitations to Swim England and British Swimming competitions, where he/she is available to promote the region in the national arena and support the athletes from the region. Regional events should take priority however. Attendance at conferences or other events are subject to the Board's prior approval.

Expenses

Except for accommodation at regional championships, the president should pay for eligible expenses incurred and claim, via the regional expenses policy, (found on the website – document library – handbook – expenses policy) from the presidential budget. Expense claims should be sent to the regional finance manager for authorisation.

Eligible expenses: Travel and accommodation for official engagements. Prior regional approval must be sought for more than one overnight stay for national events.

Reimbursement for stationery and postage for official letters and Christmas cards, may be requested, however stationery may be available from the regional office.

Recognition of achievements

During his/her year of office, and in the following year, the president will be a member of the Swim England East Region Awards Group. The president will chair the meeting of this group during his/her presidential year.

The outgoing President may personally award a suitable number of Silver Pins.

The Awards Group is responsible for recommending suitable candidates for annual regional awards. These awards recognise achievement and service throughout Swim England East Region, including volunteer recognition awards.

The president may be asked to formally present awards, on behalf of the region, to individuals or groups, in recognition of their achievements, including the volunteer recognition awards.

When an athlete wins a medal at major events such as the Olympics, World Championships, European Championships or Commonwealth Games, or achieves a national or higher record, the president should send a letter of congratulations as soon as possible. The appropriate discipline manager, or the records officer, is to advise the president of the achievement and provide contact details.

At the end of his/her presidential year in office, the president shall be presented with a past president's badge by the incoming president. This will be the incoming president's first official duty.

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