

# ASA East Region

## Swimming Officials Group



### Minutes of a meeting held at the Regional Office, Kentford on Sunday 10<sup>th</sup> February 2013

**Present:**

Mr. David Metcalf	Manager of SOG	DM
Mr. David Robinson	Masters Swimming Committee	
Mrs. Gerry Metcalf	Bedfordshire	
Mr. Stuart Tawn	Cambridgeshire- substitute	
Mrs. Kay McGuire	Essex	
Mr. Tony Smith	Norfolk	
Mr. Dave Whelan	Suffolk	
Mr. Stephen Christian	Disability Committee - substitute	

**Apologies:**

Ann Smith	Cambridgeshire
Elizabeth Christian	Disability Committee
Paul Kendall	Open Water
Marilyn Hughes	Hertfordshire
Bob Outtram	Specialist (Disability and IT)
Chris Galer	Specialist (Referee Training)
Joan Wheeler	ER Board Member

Ref No		Action
13/01	<b>Declarations of Interest</b> No declarations made	
13/02	<b>Minutes of the previous meeting</b> Liz Christian had provided her apologies as not being able to attend the meeting of the 11/11/12 on 20/09/2012, which was overlooked by DM. 12/129 – should read 12/29  The minutes were accepted as an accurate record of the meeting 10 <sup>th</sup> November 2013.	
13/03	<b>Matters arising from previous minutes</b> 12/23 – The meeting noted that 5 BS Referee Trainees attended the first training day in January 2013.	
13/04	<b>British Swimming Updates</b> Jane Davies retired as the BS/ASA Officials Swimming Coordinator on 14 <sup>th</sup> December 2012, her replacement is Helen Akers <a href="mailto:helen.akers@swimming.org">helen.akers@swimming.org</a>	

**13/04 cont** British Swimming launched its new logo and visual identity on 14<sup>th</sup> January 2013, The introduction of the new logo will be phased in throughout 2013

DM attended the ASA SOG meeting On 25<sup>th</sup> November 2012. Some of the issues discussed at this meeting :-

- Some counties/regions were experiencing issues with shortage of officials for galas
- Further BS Referee Course leader training for new trainers.
- East region continue to do well with regards KPI's
- 50 candidates took the November 12 referee examination
- The current age for JL1 assessments and the qualifying period before JL2 training can commence was discussed and remains the same as previously published.
- Licensed meets, a recommendation to the ASA TSC that the minimum level of qualification for a level 3 licensed meet will be a qualified timekeeper.
- FINA Rules update CPD's will be produced by Sept 13, in time for any agreed new rules that are adopted at the FINA Congress in the summer.
- Judge workbooks will be reviewed and updated accordingly for the new swimming season. The following countries will review the workbooks, Wales- JL1, Scotland JL2/2S, England – Referee

ASA Handbook and Extracts of ASA Laws, following a review by the ASA Board will not be issued annually to save costs and repetition. The next version will include any changes to FINA rules adopted at the FINA Congress.

The rules/procedures concerning FAC's had been changed by British Swimming, stating that the swimmer no longer had to show the FAC prior to the start of the race.

## **13/05 County Updates**

General discussions took place concerning training courses and current issues encountered. Several counties had either planned or presented CPD's for officials. A new officials application form had been produced which now includes a section for the date of birth for the applicant to record. This should now be adopted regional wide, to aid ages regarding timekeeper and Judge L1 training.

All were asked to remind clubs that if they sent cheques with bulk applications, the cheque has to be made out to "ASA" and not East region or David Metcalf. It is to be encouraged that any such applications also include contact details of someone at the club, in case a query occurs.

13/06

### ER Performance Figures

Details of the SOG KPI's were circulated for the period 1<sup>st</sup> September to 31<sup>st</sup> December 2012. These continue to reflect well nationally.

Qualification	Applications received	Passes this quarter
Timekeeper	97	88
Judge L1	68	53
Judge L2	32	18
Judge L2S	7	10
<b>Number of CPD Events</b>		
Contemporary Issues	1	23
FINA Rules	0	0
Mentoring of Officials	0	0
Disability Awareness	1	6

13/07

### ER Technical Officials Courses

The following courses have been arranged

- Open Water – JL1 27/04/2013 at Kentford
- Open Water – JL2 28/04/2013 at Kentford
- Disability Awareness CPD 21/04/2013 at Chippenham
- Referee Refresher and FINA update day 07/09/2013 at Chippenham

Counties are continuing to arrange Contemporary Issues and Mentoring CPD's, with FINA 2013 updates from the autumn.

13/08

### ER SOG Development Plan

The plan from the previous meeting was discussed and agreed. It was noted that this was a four year development plan together with a one year budget.

13/09

### ER Referee Training

The Referee training days went ahead in January 13, with 5 attendees. The February training day (race results) is expected to also attract the candidates who are resitting the exam in May.

Stuart Tawn and Stewart Murray attended the training day for new referee trainers and are now added to the national list.

13/10

### Licensing of Officials

It was noted that the region has 570 licensed officials, 69% of the total number of qualified officials JL1 (815) or above. The figures previously recorded 549 (July 12) and 559 (October 12).

Issues were raised that in some areas referees and promoters identifying qualifications and whether officials are licensed. These are hampered by ASA data protection rules. It was accepted that if the official is required to be licensed, they should show and wear their BS Licence card as intended. Lists that are circulated to the individual county representatives cannot be circulated more widely. The issues were well documented in the past and discussed. The membership database of the ASA had not been changed as previously advertised to show if the official was licensed at the highest qualification. It was

DM

agreed that DM would raise the issue again at the national meeting.

**13/11 ER Galas – Officials Allocation**

DM reported that both the Youths and the Bagcat applications to officiate had been circulated and were also placed on the regional website. Applications are nearly full for the youths. With the Bagcats filling fast.

**13/12 AOB**

The issues of swimmers not now showing the FAC's prior to racing had presented some problems, especially if internet access was not available or the teams at Saturday night gala did not have to be declared until just before competing. Not all clubs have or use meet management software at these galas. DM agreed to raise this issue also at the next national meeting.

**DM**

**13/13 Recommendations to the Board**

Acceptance of the four year plan and financials budget for 2013-14.

**13/14 Date of the Next Meeting – 8<sup>th</sup> September 2013 at 13:30 hours (Kentford)**